REQUEST FOR BANQUE DE FRANCE INTERVENTION EXERCISE OF THE RIGHT TO A DEPOSIT ACCOUNT FOR A LEGAL ENTITY

(Article L. 312-1 of the Monetary and Financial Code)

1) LEGAL ENTITY APPLYING

Registered name: 

Abbreviation: 

Legal status: 

Address of head office: 

SIREN registration number: 

Person making the request:

Surname: 

First name(s): 

Role: 

Telephone or email (Optional): 

2) DESIRED LOCATION OF BRANCH TO OPEN AN ACCOUNT:

3) NON-DESIRED BRANCHES (Optional)

4) SIGNATURE AND DECLARATION OF THE APPLICANT:

☐ I certify that the company/association does not possess, at present, a deposit account.

☐ The single deposit account of the company/association is in the process of being closed at the bank’s initiative (please attach a copy of the termination letter).

Date: 

Signature (preceded by the hand-written words « Lu et approuvé »)
List of documents to be provided by legal entities applying for the right to an account

1- **Current and valid proof of identity** of the representative of the legal entity (photocopy of both sides);

2- **The letter declining the request to open an account**, addressed to the legal entity by a bank, or, if applicable, the acknowledgement of receipt of the registered letter or proof of hand-delivery of the request to open an account **dating back more than fifteen days**;

3- A **statement certifying** that the legal entity has no deposit account and, if applicable, the **decision to terminate the account agreement**.

4- For **companies**: original copy of an **extrait K bis** (certificate of registration in the companies and trade register) issued in the last 3 months (along with a document certifying that the applicant is authorised to represent the legal entity if said applicant is not already designated as its legal representative on the **extrait K bis**).

5- For **associations**, photocopies of the following:
   - proof that the association has been registered with the Prefecture;
   - the association’s by-laws and list of people responsible for its administration (documents provided when the association was registered);
   - the decision by the association’s board to designate the applicant as legal representative.

*For further information: [https://particuliers.banque-france.fr/page-sommaire/droit-au-compte](https://particuliers.banque-france.fr/page-sommaire/droit-au-compte)*

How to submit your application

Applications must be accompanied by all justifying documents. They can be submitted:
- by post to the following address: Banque de France - TSA 50120 - 75035 PARIS cedex 01
- in person at one of our branches. Appointments can be made by telephone or via the Banque de France website: [https://accueil.banque-france.fr](https://accueil.banque-france.fr)
- online via the Banque de France website: [https://accueil.banque-france.fr](https://accueil.banque-france.fr)

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**Personal data**

The Banque de France manages personal data for the purpose of processing applications for the right to an account. This processing is carried out on a legal basis (public interest mission, public service, or exercise of public authority) and complies with the relevant legal and regulatory provisions: amended Law No. 78-17 of 6 January 1978 on data processing, computer records and civil liberties, and the General Data Protection Regulation (Regulation (EU) 2016/679 of 27 April 2016).

The information you are asked to provide is exclusively reserved for the computerised processing of your application for the right to an account and is intended for the sole use of the Banque de France. The Banque de France collects personal data for these purposes (surname, first name, date of birth, contact details, etc.). These data are kept for 5 years.

Only the recipients of the data (department in charge of processing, authorised third parties, etc.) have access to the information concerning you. You have the right to access, rectify, and port your data. You can exercise this right by contacting the Banque de France:

**By post**: Banque de France- Direction des particuliers
Service Accueil Inclusion Financière
Cellule de Suivi et de Pilotage - 53A-1448
75049 PARIS CEDEX 01
Tel.: +33 (0)1 42 92 42 92

**By email**: mademandeweb@banque-france.fr